

6-8 OCTOBER 2021

EXHIBITION CENTRE REGULATIONS

1) ACCESS TO THE EXHIBITION CENTRE

The Exhibition Centre will be open on the days and at the times defined by BolognaFiere: the relevant details will be made known to exhibitors and visitors by whatever means BolognaFiere deems most suitable for the purpose. The days and times may be changed at any moment by means of announcements made over the public address system inside the Exhibition Centre or at the entrance gates. Admittance to the Exhibition Centre will only be granted to persons lawfully in possession of a proper entrance document; said document must be kept for their entire period of time spent inside the Exhibition Centre and must be shown when requested by the service personnel.

2) RULES AND OBLIGATIONS

Every person who enters the Exhibition Centre shall behave in a civil manner and show proper respect for the property and equipment belonging to BolognaFiere and third parties present inside the Centre. Said persons shall also promptly and strictly observe all the rules and instructions issued by BolognaFiere at the entrances and inside the Exhibition Centre by means of signs, written notices and public address announcements, as well as by the service personnel or any other means, being understood that public address announcements and instructions given by the service staff shall take precedence over any other form of notification. Please refer to the Anti Covid Regulations for Visitors and Operators Entrance to the Bologna Exhibition Centre (Attachment 3)

3) SPECIAL PROHIBITIONS

It is forbidden to promote any marketing actions outside the exhibiting booths without the written authorization of BolognaFiere. Inside the Exhibition Centre it is strictly forbidden to solicit collections or offerings for institutions of any type or to carry out religious, political or trade-union activities or any other activity not directly connected to the aims of the Exhibition, except where express written authorization has been granted by BolognaFiere. In particular it is strictly forbidden to organize or participate in games of skill or luck for any purpose. Generally, admittance to the Exhibition Centre is forbidden to children under 14 years of age, even if accompanied by an adult; possible exceptions to this rule may be made by BolognaFiere and communicated to the public using the most appropriate means. Dogs will be allowed only with muzzles and on a leash or inside appropriate kennels. No kind of limitation for dogs accompanying disabled. It is strictly forbidden to move about or use mechanical devices such as roller skates, scooters, bicycles in the Exhibition Centre for any reason excluding the BolognaFiere service staff. It is strictly forbidden under any circumstances to use airplanes, or unmanned aerial vehicles (UAV) in the Exhibition Centre. It is forbidden to enter the Exhibition Centre with cameras, film cameras, video recorders or any other type of filming equipment without the prior authoriza-

tion of BolognaFiere. It is forbidden to photograph and film the interior of the Centre, the stands and the goods on display without the prior authorization of BolognaFiere and the stand owner. BolognaFiere may deny entry to the Exhibition Centre or to the individual exhibition halls to persons with bags, suitcases or other containers, and may require these to be deposited in the cloakroom. Defaulters may be asked to leave the venue.

4) ACCESS WITH VEHICLES

Access will be granted, in the appropriate way, solely to vehicles displaying the Parking Permit and to drivers, provided they are in possession of the required entry passes and only during the established periods. Parking inside the Exhibition Centre will be permitted only in the designated parking spaces upon display of the relevant Parking Permit. Parking is not allowed in the Exhibition Centre during closing hours. Specifically, it is forbidden to unload and park containers or detachable parts of non self-propelled vehicles. In the event of failure to observe these provisions BolognaFiere may remove the vehicle from the Centre, at the risk and expense of the owner and the holder of the entry permit. BolognaFiere is hereby released from all responsibility regarding the attendance of vehicles and shall not be held liable for damage or theft of any kind. For safety reasons, access and stay in the Exhibition Centre area, during the opening hours to the public and visitors, of vehicles other than passenger cars is not allowed (no trucks or business vehicles are allowed). In case of unauthorized stay, BolognaFiere will take steps to obtain the forced removal of the vehicle outside the parking area, or can place special devices on the vehicle in order to prevent its usage (at expense and risks of the owner).

5) ACCESS OF FORWARDING AGENTS

Forwarding Agents will no longer be allowed access to the Exhibition Centre; see instructions in attachment 1 of the Bologna Exhibition Centre Regulations.

6) RIGHT TO CHANGE OR MAKE EXCEPTIONS TO THE REGULATIONS

BolognaFiere has the right to supplement, modify and cancel these rules and regulations and to make exceptions thereto, giving notice to this to BolognaFiere spa Viale della Fiera, 20 - 40127 Bologna, Italia Tel. +39 051 282111 - Fax +39 051 6374004 PEC: bolognafiere@pec.bolognafiere.it.

7) SANCTIONS

Failure to observe these regulations may result in the withdrawal of the entry documents and the immediate removal from the Exhibition Centre of those responsible and - if the defaulting party is an exhibitor or one of his assistants - in the temporary or permanent closure of the stand.

Attachment 1

COMMUNICATION FOR STORAGE OF GOODS DELIVERED BY FORWARDING AGENTS

Forwarding agents' vehicles and personnel may no longer enter the Fairgrounds. The ban has been made necessary in order to comply with current health and safety regulations introduced to fight the spread of COVID-19 and ensure their full effectiveness in all working areas and during trade shows. Starting from October 2020, all goods in arrival must be delivered to the CFP warehouse - Via Maserati no. 20/c - Bologna - opening hours: 08.00-12.00 and 13.00-17.00 - where they will be held free of charge. This storage service must be booked on line on the BolognaFiere sales site at: <https://www.befair.eu> or, in the case of special requirements, by email to: vendite@bolognafiere.it. At the same time, bookings can also be made for the delivery of goods directly from CFP warehouses to exhibitor stands. This latter service will imply a cost.

Attachment 2

INFORMATION FOR EXHIBITORS AND BOOTH FITTERS BOLOGNA EXHIBITION CENTRE

ACCESS FOR BOOTH SET UP AND DISMANTLING

Vehicle access to the Fairgrounds will be possible from Entrance Calzoni/Maserati, Via Maserati.

Temperature screening will be in operation at the entrance. Anyone with a body temperature of more than 37.5 degrees Celsius will be denied entry. All those authorized to enter will receive an authorization bracelet valid for that day. This procedure must be repeated every day on entering the Fairgrounds. The pedestrian entrance is situated at the main visitors entrance to the Fairgrounds. Temperature screening will be carried out at the turnstiles where all PASS badges will be scanned. Anyone with a body temperature of more than 37.5 degrees Celsius will be denied entry. Entrance to the Fair both via Calzoni/Maserati Vehicle Entrance or the pedestrian entry point will be allowed only on presentation of a personal PASS. Personal passes must be obtained from the online PASS registration system. All those not in possession of a personal PASS badge will be denied entry to the Fairgrounds. On entering the Fairgrounds, face coverings must be worn correctly (covering both nose and mouth) at all times, including in the outdoor areas between the halls. Anyone refusing to wear a mask correctly shall be asked to leave the venue. Pedestrian and vehicle entry points have been organised so as to separate employee/supplier/ operator - exhibitor/visitor flows and to guarantee that a distance of at least 1 m between each person is maintained. Supervisory staff will be positioned at the entry routes and in the areas of high-density pedestrian traffic to ensure observance of these norms. In order to guarantee overall safety and ensure a successful, enjoyable tradeshow, visitors, exhibitors and operators are invited to comply with the widely publicized national regulations as well as with the specific health and safety measures introduced by the trade show organisers. Hand-sanitising gel dispensers have been made available throughout the Fairgrounds.

Clear signage indicating the health and safety measures to be followed by visitors, exhibitors and all operators is visible in all areas.

EXHIBITORS ACCESS DURING DAYS OPEN TO VISITORS

Exhibitors with a vehicle pass allowing entrance to the Fairgrounds must also show their personal badge (EXHIBITOR PASS) at the Calzoni/Maserati Vehicle Entrance, the only vehicle entrance in operation. Any passengers in the vehicle will also undergo temperature screening. Entry will be denied in the event of the exhibitor failing to produce a personal pass, or if his/her body temperature is above 37.5 degrees Celsius. Exhibitors entering on foot from any of the public access routes will follow the same procedure as visitors: temperature screening and personal pass scanning. Entry will be denied in the event of the exhibitor

failing to produce a personal pass, or if his/her body temperature is above 37.5 degrees Celsius. Masks must be worn correctly (so as to cover both nose and mouth) in all areas of the tradeshow (including outdoor areas between the halls) during the days open to visitors. Anyone refusing to wear the face mask correctly shall be asked to leave the premises. Hand-sanitising gel dispensers have been made available throughout the Fairgrounds. Clear signage indicating the health and safety measures to be followed by visitors, exhibitors and all operators is visible in all areas.

THE PASSES ISSUED FOR EACH PHASE OF THE EVENT ARE STRICTLY PERSONAL

Attachment 3

INFORMATION FOR VISITORS IN THE FAIRGROUNDS

Temperature screening will be in place at all entrance points to the Fairgrounds. Any person whose body temperature is above 37.5 degrees Celsius shall be denied entry. Face coverings are compulsory in all areas of the Fairgrounds, including all outdoor spaces between the exhibition halls. Pedestrian and vehicle entry points have been organised so as to separate employee/ supplier/ operator - exhibitor/visitor flows, and to guarantee that a distance of at least 1 m between each person is maintained. Supervisory staff will be positioned at the entry routes and in the areas of high-density pedestrian traffic to ensure compliance. Digital visitors registration procedures and online ticketing have been widely encouraged in order to accelerate attendee flow entrance at the access routes. In order to guarantee overall safety and ensure a successful, enjoyable tradeshow, visitors, exhibitors and operators are invited to comply with the widely publicized national regulations as well as the specific health and safety measures introduced by the trade show organisers. Hand-sanitising gel dispensers have been made available throughout the Fairgrounds. Clear signage indicating the health measures in force will be visible in all areas.

SPACE ARRANGEMENT AND ORGANISATION

The space arrangements and pedestrian pathways in the exhibition halls have been designed to allow maximum visibility of exhibits and ensure full enjoyment of the event while respecting the required social distancing regulations. The overall design of the event includes the allocation of spaces for exhibitions, catering offers and other general services. Access to these areas has been organised so as to guarantee full compliance with current health and safety measures.

CATERING

All areas offering catering services are organised so as to guarantee full compliance with all social distancing measures, both when customers queue at cash desks and when at serving counters. The tables and chairs in all table-service areas are arranged so as to ensure the required distance between customers. In those places where the prescribed distancing is not possible, partition structures will be put in place. All catering personnel operate in full compliance with the health and safety procedures laid down for the catering sector. These measures apply both for the preparation and for the serving of foods and beverages. Served or self-service buffet and tasting events may be held but exclusively made of individually packaged/wrapped food portions. All surfaces used by the general public, such as tables and serving counters, will be cleaned and sanitised after each usage.

CLEANING

BolognaFiere ensures frequent in-depth cleaning of all common spaces, with special attention to washrooms and toilets, conference halls, entrance routes and distribution pathways, as well as equipment and structures available to the public such as lifts, elevators, etc. in order to guarantee adequate sanitation of all the premises.